

Procurement guide - Ov16 RDT

| Product Name | Vendor | Product Code | Packing | Price | Production Time | Shipping Conditions | Shelf life |
|--|-------------------------------|--------------|-------------------|------------|-----------------|---------------------|------------|
| SD Bioline Onchocerciasis IgG ₄ Rapid Test (Oncho Monoplex RDT) | Abbott Diagnostics Korea Inc. | 61FK10 | 25 tests per kit | \$45/kit | 6-8 weeks | Ambient | 2 years |
| SD Bioline Onchocerciasis/LF IgG ₄ Rapid Test (Oncho/LF Biplax RDT) | Abbott Diagnostics Korea Inc. | 61FK20 | 25 tests per kit | \$45/kit | 6-8 weeks | Ambient | 2 years |
| Capillary Tubes | Abbott Diagnostics Korea Inc. | P65-024 | 25 tubes per pack | \$.50/pack | N/A | Ambient | N/A |

Order Documentation Required

1. Purchase Order (PO)
 - a. The PO should contain:
 - i. PO Number
 - ii. Product Code
 - iii. Quantity per product code
 1. Be sure to specify whether the quantity is in tests or kits
 - iv. Price per product code and total price
 - v. Shipping address and consignee information (name, tel., email)
 - b. PO Samples
 - i. [Abbott Customer Order Template](#)
 - ii. Organization-generated POs are also acceptable ([TFGH sample](#))
2. Certificate of Donation (recommended, but not required)
 - a. [Sample COD](#)
3. No Objection Certificate (NOC) or Import Permit

The vendor will require either a [No Objection Certificate](#) or an import permit prior to shipment. The document required depends on the importation regulations of the recipient country. Most of the time the NOC is acceptable and more easily obtainable, however some countries will require an import permit (e.g. Tanzania, Indonesia).

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Order Submission (when ordering direct through vendor)

Orders should be placed via email to CustomerServiceSD@alere.com. Orders should include the documentation outlined above.

Payment

Abbott Diagnostics Korea requires prepayment.

Green light

Once the payment is received, the vendor will request a [Green Light form](#). Shipment will not be scheduled until the completed form is provided.

Shipping

1. Option 1: Customer courier account
 - a. Customers can provide the account number for their preferred courier(s)
 - b. Incoterms = FRA ADK Warehouse
2. Option 2: Vendor courier account
 - a. Customers can use the vendor account for shipment
 - b. Request a quote for shipping fees to destination
 - c. Include as a line item on the PO
 - d. Incoterms usually CIP or CPT
3. Shipping documents provided by vendor: Proforma invoice, commercial invoice, packing list, certificate of analysis, airway bill

Other recommendations

1. Recommended order quantity calculations (Incl. 7% overhead):
 - a. RDT
 - i. Total kits required = (Sample size x 1.07)/25, round up
 - b. Capillary tubes - provided in the RDT kits, however, we HIGHLY recommend ordering extra tubes using the following calculation:
 - i. Total capillary tube packs = # RDT kits/5, rounded up
2. Ship on organization's courier account rather than the vendor's account
3. Request that the COD and NOC/import permit are included in the shipping pouch
4. If a country requires pre-clearance (Burkina Faso), request the shipping documents, but do not provide the green light form until the green light from the country is received
5. We highly recommend not relying on the provided alcohol pads or lancets. In our experience the alcohol pads are not sufficiently moist to properly clean a finger. The lancets are not safety lancets (the needle does not retract and there is no cover), which creates a safety hazard in the field.

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